

“Wauchope Lasiandra Country Fair”



12th -13th March, 2011

Wauchope Indoor Sports Stadium
Cameron St Wauchope

EXHIBITOR FORM

Exhibitor Name :
 Postal Address:.....
 Postcode:..... Phone:.....Fax:.....Mobile:.....
 Email:.....Contact Name:.....
 Description of Exhibit:.....

Registered Charity Groups – Free (1 x 3m x 3m site/group)
 Not for profit Community Groups - \$20 (1 x 3m x 3m site/group)

SITE	Number of sites	Site Size Depth x Width	Cost/site	TOTAL
OUTSIDE *Before choosing		3m x 3m	\$75.00	
		6m x 6m	\$115.00	
Please see conditions For Parking		6m x 12m	\$135.00	
		12m x 12m**	\$165.00	
		3m x 3m	\$75.00	
INSIDE		6m x 3m	\$90.00	
		8m x 3m	\$105.00	
Power –inside only*		-	\$10.00	
Water –outside only *		-	\$5.00	

* See conditions.

PUBLIC LIABILITY INSURANCE

All exhibitors must hold their own Public Liability Insurance with an indemnity of not less than \$5 million covering them against occurrence attributable to their activities or the activities of any person for whom they are directly responsible.

***Agreement:** I will be covered by my own PL Insurance (min \$5mill) during the Event dates inc Set up.
 I have read and agree to comply with the Exhibitor Information & Conditions supplied with this form.

NOTE: Applications will not be accepted without being signed and a copy of policy attached.

Insurance Company Name	Policy #	Expiry Date	Insured Amount	Signature*

Payment details: NOTE: Booking is not confirmed until payment is received.

Cheque/Money Order/ Cash Herewith*:

(Cheques made payable to: Wauchope Lasiandra Festival Inc.) \$.....

Post: PO Box 29 Wauchope NSW 2446 Direct Deposit: HCCU BSB #: 802 – 214 Account #: 49186

Account Name: Wauchope Lasiandra Festival Committee Inc.

Reference: Your Business name

Remittance required by email, post, fax or person. \$.....

Further information: Contact Chrissy Jones Ph: 02 65 85 1103 / 0412 137 621

Email: info@lasiandrafestival.com.au www.lasiandrafestival.com.au

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12th & 13th March, 2011 Wauchope
Indoor Sports Stadium
Cameron St Wauchope

EXHIBITOR INFORMATION & CONDITIONS

SITE NOMINATION

All sites are considered vacant & site locations are at the discretion of the committee.

SET UP TIMES

Set up times will be 12.00 noon – 6.30pm Friday (11.3.11) or 6.30am – 8.00am Saturday (12.3.11). These times will be strictly adhered to unless other arrangements have been made with the committee prior to setup days. All exhibitors must report to the allocated committee members prior to setting up your exhibit.

PACK UP TIMES

All exhibitors are to remain set up until 3.00pm Sunday with no vehicles allowed on the outside area between 8.00am Saturday(12.3.11) and 3.00pm Sunday (12.3.11) unless previously arranged with the Committee.

PARKING

Limited access to outside area ie 1 car/4WD/site during set up only. No trucks allowed on grounds without prior permission from the committee. If your Vehicle is to be a part of your exhibit (>6m x 6m sites only), it must remain within your site boundaries between 7.30am-4.00pm Saturday and 7.30am-3.00pm Sunday. No Car/4WD for 3m x 3m stands to be parked on site.

SITE BOUNDARY

All tent pegs must be covered and be within the perimeter of the site. The exhibitor's display shall not extend over the boundaries of their site, nor may they tout for patronage outside their boundary unless prior permission has been sought from the committee.

Exhibitors please note – Exhibitors will not be permitted to stay overnight on site.

POWER REQUIREMENTS

Sorry but no power is available outside. For inside sites, all exhibitors are to provide their own extension leads with current test tags. Inspections will be made on the day of set-up. Any non-complying leads will not be allowed to be used.

WATER REQUIREMENTS

Limited sites available. Water use is to be kept to a minimum. Exhibitors are to supply their own hoses with standard tap fittings. The Committee has the right to refuse an exhibitor the use of water if it is not being used responsibly.

TABLES, BOOTHS AND CHAIRS

Inside sites located in the centre will have partitions along the rear of the sites. Inside sites against the wall will not have partitions.

Please note – trestles, chairs and site accessories are not available and need to be supplied by the exhibitor. All exhibitors outside will have to supply all items required for their site.

RAFFLES

No exhibitor shall conduct or permit any raffle, competition or game without prior consent from the Committee.

FOOD STANDS

The main food caterers for the event have been allocated. No other main food vendors will be permitted. Smaller food vendors eg ice creams, coffee, juice, pancakes etc will be permitted at the discretion of the committee (Only 1-2 of the same type of foods will be accepted depending on type so as to ensure a worthwhile day for the vendor).

RUBBISH REMOVAL

The committee is striving to have this event generating minimal waste. We ask all the exhibitors to reduce their waste to a minimum and where possible not use plastic bags. Rubbish will be collected during the event.

All sites are to be left clean and rubbish free at the conclusion of the event.

SECURITY

Security will be provided by a professional licensed security firm on Friday and Saturday nights. SES will also be in attendance throughout these 2 nights in a caretaker capacity. **All gates will be locked at 7.00pm Friday and 5.00pm Saturday.** The Wauchope Lasiandra Festival Committee Inc shall not be held liable for loss or damage of exhibitors' property while on the exhibitor's site. All gates will be manned until 2.00pm Saturday & Sunday. Exhibitors will be liable for damage incurred on site.

The Committee reserves the right to remove any exhibit during the event.

LIVESTOCK

All livestock travelling to/from and during the event must comply with State Government Regulations. All stock are to be contained within secure pens and not allowed to be taken outside the site boundaries unless prior permission is sought from the committee.

PASSES & RECEIPTS

No Passes are supplied. An honesty system is in place. A receipt of payment will be given to you at your stand during the event.